

## Activities Planner and Report

Event Name:				
Location:		Time:		Date:
Meeting Date Presented:			Approved:	
Event Description, Purpose and Objectives				
Event Chairman, Committee				
Facilities, Other People Required			Reserved With and Date	
Advisor Coverage and Drivers				
Budget Income		Expense		
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
Phoning, Invitations or Notices Required		Assigned to	Completed	
Suggested Invites: Friends, Masonic Family, Social Media, Churches, Neighbors, Free Media				
Participants Planned	Attended		Attended	
1.		11.		
2.		12.		
3.		13.		
4.		14.		
5.		15.		
6.		16.		
7.		17.		
8.		18.		
9.		19.		
10.		20.		

